

**Charge to the Region 15 Enrollment
and Space Utilization Study Committee:**

In consideration of Region 15 mission and enrollment trends,
assess current and alternative plans for facility use
relative to effectiveness and efficiency,
and identify their potential impacts;
recommend options to BOE.

Expectations of Committee Members:

- Attendance at monthly meetings for 12 – 18 months;
- Commitment to meet Region 15 mission in fiscally responsible manner;
- Willingness to examine data for the purpose of informing recommendations;
- Willingness to consider diverse viewpoints while working toward consensus.

Input and Transparency:

Committee members will be appointed to represent Selectmen and Board of Finance from Middlebury and Southbury, Board of Education, Parents, Non-Parent Community Members, Administrators, Teachers.

Meetings will be open to the public and include time for public comment.

Agendas, minutes, and materials presented to the committee will be posted in a special section on the Region website.

Monthly reports will be given at meetings of the Board of Education.

Next Steps:

Appoint consultant firm(s) to do enrollment projection and space utilization studies, and to facilitate committee meetings: October

Appoint committee: October

Meeting schedule to be determined based on anticipated completion date of enrollment projection.

- First meeting is organizational: reviews charge to committee, process/schedule, expectations of members, other topics as determined by consultant(s). May be scheduled prior to anticipated completion date of enrollment projection.
- Regular monthly meetings begin after enrollment projection is completed, and continue 12 – 18 months, or until charge to committee is accomplished.